

Tests		Additional info	OK ? (1 to 3)	Screen-shots	Results / Comments
FUNCTIONALITY & EASE OF USE					
<i>Users</i>					
1	Login as Administrator				
2	Create a new user "Muhamad Manager", with a "branch manager" profile	If such a profile does not exist, please create it (access to all functions except admin functions)			
3	Create a new user "Fatimata Agent", with a "loan officer" profile	If such a profile does not exist, please create it			
4	Modify the user rights of "Fatimata Agent", restricting it from accessing a given menu function.				
5	Test the new user "Fatimata Agent" can login				
<i>Customers and groups</i>					
6	Create a new customer "Igor ZUKERO" (try to complete all available fields)				
7	Create a second customer "Maria da SILVEIRA" (fill in only required fields)				
8	Update some basic information of "Igor ZUKERO": a change in address.				
9	Create a new group "SOLIDARITY Group"				
10	Add 2 members to this group	Please use different customers than "Igor" or "Maria" (create them if necessary)			
<i>Currency</i>					
11	Name the main currency to "THB". If possible, have it rounded to the closest 100.				
12	Create a second currency "€". If possible have it rounded to the closest unit. Define an exchange rate with "BHT" : 1 € = 45 THB				

Loans					
13	Please create a Loan Product "EasyLoan", with the following characteristics: Currency THB Flat interest rate 15% per year 6 month term Weekly repayments				
14	Please create a Loan Product "ComplexLoan", with the following characteristics: Currency € Interest rate 21% per year Declining balance Declining balance insurance 1% of loan perceived before disbursement 3 to 9 month term Monthly repayments Amount between 500 and 5000 € 2.5% commission 20% guarantee deposit taken at disbursement				
15	Create a 15% VAT on all interests and penalties				
16	Create an "EasyLoan" application for "Igor ZUKERO", for 20,000 THB	If it's necessary to create an account for user "Igor ZUKERO", please do so.			
17	Print the loan repayment schedule				
18	Approve this loan application				
19	Disburse this loan application				
20	Create a fund source called "DonorFund"				
21	Create an "ComplexLoan" application for "Maria da SILVEIRA", debited from the "DonorFund" fund. Amount 800 €, duration 5 month	If it's necessary to create an account for user "Maria da SILVEIRA", please do so.			
22	Print the loan repayment schedule				
23	Approve and disburse this loan application				
24	Please create a Loan Product "Easy Group Loan", with the following characteristics: Currency Soles (Perù) Flat interest rate 18% per year 12 month term Monthly repayments				
25	Apply "Easy Group Loan" to group for borrowings as follows: 6000 / 5500 / 5000 / 4000 / 4000 Soles				
26	Please create a Loan Product "Complex Group Loan", with the following characteristics: Currency Soles (Perù) Interest rate 18% per year Declining Balance 12 month term Monthly repayments				
27	Apply "Complex Group Loan" to group for borrowings as follows: 6000 / 5500 / 5000 / 4000 / 4000 Soles				

Savings					
28	Create a new savings product "FreeSavings" : Free deposit Currency THB 3.5% annual interest rate Monthly posted Interests based on minimal balance Minimal balance 1000 THB				
29	Create a new savings product "TermSavings" : Term deposit 3 months Currency € 2.5% interest rate				
30	Create a "FreeSavings" account for "Igor ZUKERO"				
31	Print an account statement for "Igor ZUKERO" with all its current accounts				
32	Create a "FreeSavings" account for "Maria da SILVEIRA"				
Tills					
33	Create a new till "FirstTill"				
34	Create a new user "Linda Cashier", with a "cashier" profile. Attach this user to the "FirstTill" till.				
35	Login as user "Linda Cashier", open the "FirstTill" till.				
36	Make a 10,000 THB deposit in the "FreeSavings" account of "Igor ZUKERO"				
37	Print a deal slip or a transaction voucher				
38	Make a 6,000 THB withdrawal from the "FreeSavings" account of "Igor ZUKERO"				
39	Create a "TermSavings" account for "Maria da SILVEIRA", with an initial deposit of 50 €				
40	Print an account statement for "Igor ZUKERO" with all its current accounts (one month later)				
41	Close Till				

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<i>Accounting</i>						
42		Login as administrator				
43		Create a new GL account "Misc", in THB				
44		Manual enter a accounting operation, debiting 1000 THB from the "Misc" and crediting any cash account.				
45		Manual transfer 2,000 THB from the "Freesavings" account of "Igor ZUKERO" to the "FreeSavings" account of "Maria da SILVEIRA"				
46		Cancel the above transfer operation				
47		Run an End-Of-Day				
48		If a backup wasn't done automatically at End-Of-Day, manually run a backup.				
<i>Reimbursement</i>						
<i>Do the following actions if you can either artificially age</i>						
49		Re-imburse, a few days late, one instalment for a given loan. Re-adjust the penalties to only half the automatically calculated amount.				
50		Repay in advance completely that same loan (a few days later)				
51		Restructure any other loan				
52		Make a provision for a loan or for aging balance as a whole				

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<i>Audit</i>					
53	Find a trace of the user who modified the address of customer "Igor ZUKERO"				
54	Find a trace of the user who disbursed the loan application of "Igor ZUKERO"				
REPORTING					
<i>Operational reports</i>					
55	List of customers by Branch				
56	List of accounts with balances				
57	List of active loans by Loan Officer with balances				
58	List of loans in arrears with amounts				
59	List of restructured loans				
60	List of free savings (FreeSavings) with balances				
61	List of term deposits (Term Deposits) with balances				
<i>Management reports</i>					
62	Dormant savings account				
63	Aging balance				
64	Portfolio at risk				
65	List of loan officers				
66	Income statement				
67	Balance sheet		<p>Check coherence between Operation tables and Accounting tables. Is Total of Loans Balance in Operational Report same as in Balance Sheet ?</p> <p>Is Total of Saving / Current Accounts in Operational Report same as in Balance Sheet ?</p> <p>Is amounts of arrears same in Operational Report and Balance Sheet ?</p>		